

GIFT ORDER Q&A



What employees qualify for a gift sent from the HR Department?

All active Jack Cooper Employees qualify—Union & Non-Union Employees.

What type of occasions are included?

We have gift selections for employees welcoming a new baby, adoption, wedding, sympathy—death of an employee or immediate family member, get well soon, and a job well done! Custom gift order options are also available.

Do I need to provide my credit card information in order to purchase a gift?

Gifts purchased through *Cooper Celebrations* are provided as a service of the Human Resources Department.

What information do I need to provide in placing an order?

Please let us know your selection from the titles stated and include the name of employee, who the gift is for (in case of personalization), when the gift needs to arrive, etc.

Who will the gift be from?

Your terminal or department and the Jack Cooper Team!

Will I receive a shipping confirmation?

Once the order has been placed, the HR Department will send out a confirmation email.